

CALL FOR DSU T.O.O.L.S. PROGRAM MENTORS

The Career Center at Dixie State University is implementing a **Training in Optimal Occupational and Life Skills (**TOOLS**) program to teach needed but often lacking “soft skills” to selected student employees of University departments. Training will cover**

- Dependability and Time Management
- Professionalism and Proper Use of Electronic Devices
- Interpersonal Communication and Customer Service
- Critical Thinking and Problem Solving
- Following Instructions and Trainability
- Teamwork, Collaboration, and Adaptability.

Volunteer mentors are being sought to attend **one-hour luncheon meetings the first and fourth Tuesdays of September, October, November, January, February, and March** to interact with the trainees to assist in setting goals related to the month’s training topic and also holding the students accountable for the goals they set.

A complete description of the program and of the mentor role is available at icl.dixie.edu.

For additional information or to volunteer, please contact Merrill Palmer, telephone 435/688-2928, email merrill.palmer@bajabb.com.